

Health and Safety Policy Statement

SD Systems is fully committed to ensuring that all steps, as far as reasonably practicable are taken to ensure the safety, health and welfare of our employees and others affected by our activities by compliance with all health and safety legislative requirements.

We acknowledge our responsibility to provide such training, information and supervision required for the purpose of achieving our policy and:

- to provide adequate control of the health and safety risks arising from our activities
- to consult with our employees on matters affecting their health and safety
- to provide and maintain safe plant and equipment
- to ensure safe handling and safe use of substances
- to provide information, instruction and supervision for employees
- to ensure all employees are competent to do their tasks and give adequate training
- to prevent accidents and cases of work related ill health

The overall responsibility for ensuring implementation of this policy lies with the Board of Directors and will be reviewed annually. The arrangement for the implementation and promotion of this policy is the responsibility of line managers and each and every employee prior to the commencement of a work activity. All employees have to:

- co-operate with supervisors and managers on health and safety matters
- not interfere with anything provided to safeguard their health and safety
- take reasonable care of their own health and safety
- report all health and safety concerns to an appropriate person as outlined in the safety management document.

THINK SAFE, BE SAFE.

A handwritten signature in black ink, appearing to read 'S. K. Handley'.

S. K. Handley
Managing Director
Window Management Limited T/A SD Systems 96
March 2009